

	Tax Year:	
NAME:		Start Date:
ADDRESS:		End Date:
GST (BN) #:		% of Ownership:
Product/Service:		

SELF EMPLOYMENT INCOME & EXPENSES

	Revenue	GST/HST	TOTAL
Business income earned			
	Expense	GST/HST	TOTAL
Purchases during the year (raw materials)			
Subcontractors (T5018 slips required?)			
Advertising			
Meals & Entertainment			
Bad Debts			
Insurance (non-vehicle)		xxx	
Interest and bank charges		xxx	
Business tax, license & memberships			
Office expenses			
Supplies			
Legal & accounting fees			
Management fees			
Rent (exclude home office)			
Maintenance & repairs (non-vehicle)			
Wages & benefits (excluding self)		xxx	
Property taxes (exclude home office)		xxx	
Travel & accomodation			
Telephone (exclude home office)			
Utilities (exclude home office)			
Delivery, freight & courier			
Private Health Premiums		xxx	
Internet			
Other 1			
Other 2			
Other 3			
Other 4			
Other 5			
<i>Automobile expenses from below</i>			
<i>Home office expenses from below</i>			
TOTAL EXPENSES (BEFORE CCA on Capital Expenditures)			
TOTAL REVENUE less: EXPENSES			

Capital expenditures (provide copy of all invoices)			
Computer/laptop			
Equipment			
Furniture & fixtures			
Other 1			
Other 2			
Other 3			
TOTAL Capital Expenditures			
TOTAL ITC's to be claimed			
NET GST/HST to be remitted			

Tax Year:

NAME: Start Date:

USE OF PERSONAL VEHICLE TO EARN SELF EMPLOYMENT INCOME

Vehicle description (year, make, model)

Vehicle OWNED		Vehicle LEASED	
Purchase Price	<input type="text"/>	Date Lease starts	<input type="text"/>
Date of Purchase	<input type="text"/>	Date Lease ends	<input type="text"/>
Current value	<input type="text"/>	Mfg. list price	<input type="text"/>

Total Business KLM	<input type="text"/>	<input type="text"/>
Total Personal KLM	<input type="text"/>	<input type="text"/>
TOTAL KLM	<input type="text"/>	<input type="text"/>

	Cost	GST/HST	TOTAL COST	Tax Ded Exp.
AUTO: Fuel	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
AUTO: Interest on Veh. Debt	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
AUTO: Insurance	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
AUTO: License & registration	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
AUTO: Maintenance & repairs	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
AUTO: Lease Payments	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
AUTO: Other	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
AUTO: Business Parking 100% Ded	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

TOTAL AUTO	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Business related ITC	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Did you SELL or TRADE-IN your vehicle during the year? (Yes / No)
 (If Yes, provide a copy of Bill of Sale)

USE OF HOME-OFFICE TO EARN INCOME

Business square feet	<input type="text"/>	<input type="text"/>
Personal square feet	<input type="text"/>	<input type="text"/>
TOTAL square feet	<input type="text"/>	<input type="text"/>

	Cost	GST/HST	TOTAL COST	Tax Ded Exp.
Heat (Gas)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Electricity (Hydro)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Repairs & Maintenance	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rent	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mortgage Interest	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Water/Sewer	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Insurance	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Property Tax	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

TOTAL Home Office expenses	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Business related ITC	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>